**OA for Members: Registration Process**

1. Open an Internet browser and go to [www.assurantemployeebenefits.com](http://www.assurantemployeebenefits.com).

2. Under the **Resources** section, click **Login to Online Advantage**.

3. The **Log in** screen displays. Click the **Register for Online Advantage** link.
4. The Select Role screen displays. Select the Member checkbox and click <Next>.

5. The Account Information screen displays. Input your Member ID (you can use either your SSN OR the Member ID from Assurant’s system) and Date of Birth. Click <Next>.

6. The User Information screen displays. This is where you’ll be prompted for the following:
   a. Name (First Name and Last Name)
   b. Phone Number
   c. Email Address
   d. User ID (8 to 16 characters with no spaces or punctuation)
   e. Password (at least 8 characters with one number and one letter...no spaces)
   f. Explanation of Benefits Delivery Preference
   g. 3 Security Questions
   h. How Did You Hear About Website
   i. User Agreement Acceptance

7. After inputting the above information, click <Next>.

8. You’ll then receive the Confirmation page stating that the information has been submitted. NOTE: You’ll need to wait until you get a confirmation email before logging in.

Once logged in, you’ll have access to your detailed benefit information, claims information, dental ID card (if applicable), benefit information page and forms!